



PORT OF VARNA

2016

TERMS AND CONDITIONS CHARGES FOR SERVICES

Effective date: 1 January 2016

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I. GENERAL TERMS AND CONDITIONS

Article 1

- (1) These “Terms & Conditions and Charges for Services of Port of Varna EAD” (as a port for public transport of national importance) regulate rendering of services and payment thereof to shippers, shipowners and other Customers related to cargo handling from/to vessels and inland transport units, as well as other supporting activities, in accordance with the Law on Sea Spaces, Inland Waterways and Ports in Republic of Bulgaria.
- (2) The port services and corresponding charges shall apply in the areas under the jurisdiction of Port of Varna EAD, and depending on their nature, these are divided into:
 1. Stevedoring, transport & forwarding, storage and additional services
 2. Services to vessels and other consumers of electric power, water, heat, users of communications via the Port’s automatic telephone exchange, etc.
 3. Services provided to sports & pleasure craft
 4. Other activities.

Article 2

Charges for services provided by Port of Varna EAD shall be paid:

- (1) by ship possessors (shipowners or ship agents) within the meaning of the Code of Merchant Shipping – in EUR;
- (2) by shippers or other Customers of Port of Varna EAD within the meaning of the Law on Commerce in Republic of Bulgaria - in Bulgarian Levs, at the EUR exchange rate of Bulgarian National Bank valid on the day of service rendering.

Article 3

Charges for port services are quoted in EURO (EUR) and these do not include VAT. VAT will be charged in addition, in accordance with the applicable Law on Value Added Tax and the Rules for Enforcement of the Law on VAT.

Article 4

- (1) Payment settlements between the Port and the Customers shall be made in accordance with the enforceable law by means of either:
 1. Direct bank transfer to the Port’s bank account, or
 2. Confirmed Letter of Credit, or
 3. In cash.
- (2) Customers (their respective forwarders or agents) shall be responsible to make payments as per invoices for port services submitted to them within seven days of the invoicing date, unless otherwise agreed in writing.
- (3) When payment is delayed, the Port will charge the Customer in debt the lawful interest on the outstanding amount for the overdue period as follows:
 1. in case of debt in hard currency - at a rate of three months’ LIBOR for the respective currency plus 10 per cent
 2. in case of debt in Bulgarian Levs - at the base interest rate of Bulgarian National Bank plus 10 per cent.

Article 5

- (1) These “Terms, Conditions and Charges” are formed on the basis of approved pricing methodology.
- (2) The charges and conditions under Para 1 can be changed subject to agreements with the Customers.

- (3) The Executive Director of Port of Varna EAD shall appoint a special Trade Policy Commission which shall review the Customer's information about cargo traffic, planned and implemented volumes, the regularity of payments and the actual market conditions, and on certain conditions shall propose to the Executive Director specific conditions and charges.
- (4) In case of change in circumstances affecting the cost of service, the Port shall have the right to change and/or make additions to these "Terms, Conditions and Charges". This shall apply also in case that the information submitted by the Customer about the handled cargo is incomplete, untrue or inconsistent with cargo's real qualities, properties, size, etc. or when such data differs from the data required for the usually applied technology of handling or storage.
- (5) Any port services unmentioned in these "Terms, Conditions and Charges", including services to goods with specific properties, size and condition affecting the cost of service and/or technology of handling, shall be charged as per agreement.
- (6) On definite conditions, the Port can offer a lumpsum charge for all or part of the expected operations and/or storage of certain cargo.

II. TYPES OF SERVICES AND CHARGES

Article 6

- (1) Port services and corresponding charges are divided into **main services** and **additional services**.
- (2) **Main services** are:
 1. Stevedoring services as described in Section I, Table 1
 2. Cargo storage as described in Table 2.
- (3) **Additional services** are:
 1. Services described in Table 3
 2. Hiring of port's plant and equipment as per Table 4
 3. Services provided to sports&pleasure boats in port marina, as described in Table 5
 4. Hiring of port's gear, as described in Table 6.

Article 7

- (1) Main stevedoring services and corresponding charges (subject of Section I, Table 1) include:
 1. Organization of all arrangements as necessary for commencement and completion of cargo operations
 2. Loading/unloading cargo to/from vessel/vehicle (including to/from specialized technologic facility)
 3. Cargo transfer to/from its location of storage or loading onto the transport means
 4. Cargo stowage on the transport means or in storage areas (open/closed)
 5. Receiving, delivery, shipment and recording of handled cargo consignments going via the Port, and processing of relevant documents.
- (2) Charges for the main handling services are divided into:
 1. Charges for direct handling (without storage of goods within the Port) of general (unitized) and bulk goods, as shown in Column 3, Section I, Table 1
 2. Charges for handling through store (indirect handling) of general (unitized) and bulk goods, as shown in Column 4, Section I, Table 1
 3. Charges for container handling, depending on the transport pattern and state of container (full/empty), as shown in Columns 3 & 4, Table 1.
- (3) Charges for the main handling services do not include the additional surcharges or discounts described in Article 10 and also in Section II, Table 1.

- (4) For goods not going over berth of Port of Varna EAD, the respective charges for main handling services shall apply as per Table 1, depending on the handling option.
- (5) In case that general cargo or bulk goods are handled as per “ship-berth/storage-ship” option, the charges for main handling operations in Column 3, Table 1 shall be levied twice.
- (6) Charges for main handling services will be levied:
1. per commenced ton, based on the gross tonnage (in metric tons) as stated in the B/L of cargo carried by sea/rail/road
 2. per one container, full pallet or self-propelled vehicle (cargo unit).
- (7) The gross tonnage of cargo includes: the weight of packing, indicated container tare, weight of pallets (Euro type), box-pallets, as well as the weight of dunnage and weather protection materials.
- (8) Charges for main handling services will be levied as follows:
1. For goods going in land–sea direction: on the date of completion of loading onto a vessel
 2. For goods going in sea–land direction: on the date of signing the Outturn Report for the vessel
 3. For goods going in land–land direction: on the date of service performing.
- (9) All main handling services will be charged on the basis of the documents as required by the current “Instructions for organization of work, order of receiving, issuing, processing and keeping the documents related to cargo handling operations in Port of Varna EAD”.

Article 8

Storage charges (Table 2) shall not exclude the possibility for individual agreements with the Customer depending on the nature of cargo/service.

Article 9

In case of cargo transfer from any berth in port of Varna East to the Storage Base or vice versa, a transfer charge will apply as per Column 3, Table 4, depending on the type of Port’s transport means in use.

III. ABNORMAL WORKING CONDITIONS AND STATE OF CARGO

Article 10

- (1) “Abnormal working conditions, state and shape of cargo” means lack of normal working conditions during handling operations, deriving from either the technical design or type of vessels and vehicles, or the shape and state of cargo. Such unusual conditions are subject to additional surcharges over the base handling charges as given in Section II, Table 1. Surcharge will be levied as a percentage over the regular charge.
- (2) The quantity of cargo handled under abnormal conditions will be ascertained by Act duly issued by representatives of the Port, Customs Office, carrier and/or shipper or its forwarder/agent.
- (3) Main handling charges are subject to 50% increase in case of:
1. Abnormal working conditions:
 - a) no separation between different consignments as per B/L (articles in the B/L), and sorting is needed
 - b) handling of vessels with hatch square under 18 square meters; handling of cargo in compartments which are not intended for cargo stowage: lockers, deep tanks, cabins/decks, etc.
 - c) moving of cargo to a distance longer than 6 meters from the hold opening
 - d) handling of cargo from vehicles when consignments are mixed and not arranged in accordance with cargo documents.

2. Abnormal state and shape of cargo:
 - a) handling of goods in damaged packing: torn or damaged bags, broken cases, torn bands, untied bales, rotten or punched packing, or packing covered with corrosive substance (acid, caustic soda, chemicals), over-heated bags (over 40°C), etc.
 - b) bags with hardened contents, bags with nylon packing, distorted or unshaped bales of rubber, distorted drums of bitumen, etc.
 - c) oil stained pipes, pipes with bitumen coating, pipes of large diameter, pipe bends, handling of mixed-up metals
 - d) loading/unloading frozen, iced, snowed, sticky goods or badly packed goods
 - e) operations with infected or contaminated goods, as well as consolidated, hardened or melting goods
 - f) operations at air temperatures below –10°C
 - g) other abnormal state and shape of goods which may hamper stevedoring operations, unmentioned above.
- (4) The charges for main handling services will be increased by the respective percentage over the regular charges for direct handling in case of:
 1. trimming or spreading of bulk goods: 80%
 2. pushing, arranging or pulling out cargo stowed in under-deck compartments:
 - by hand: 80%
 - by means of equipment: 50%
 3. handling of vessels with hatch openings smaller than 12 square meters: 100%.
- (5) Surcharges on the base handling charges will be agreed individually in the following cases:
 1. when handling out of gauge goods
 2. when handling operations take place on the roadstead
 3. when working conditions are extremely severe.

Article 11

Surcharges (in percentages) on base handling charges which apply for goods handled in such a state and under such conditions which result in disruption of loading/discharging operations and lower productivity are listed in Section II, Table 1.

Article 12

When a consignment of cargo falls under more than one unusual condition or state, or when other surcharges/discounts should also apply, the actual due amount will be calculated as a sum of all surcharges/discounts incurred.

IV. OTHER TERMS AND CONDITIONS FOR CHARGING

Article 13

In case that cargo consignment has been canceled for export and shipped back to the hinterland, the charges for main handling services will be payable at full rate.

Article 14

In case that several types of cargo chargeable at different tariff rates are included in the same document (without specifying separately numbers or unit weights), the highest rate for the main handling operations will apply for the entire consignment.

Article 15

- (1) Materials needed for loading/discharging operations and additional services (ex. dunnage used during loading of vessels, rail wagons, trucks - including dunnage for heavy parcels, lashing of cargo units, etc.) are not included in the charges for port services.
- (2) Materials will be supplied by the Port as necessary, and the Customer will be charged additionally (separately from the cost of service) as per the invoice amount plus the additional expenses incurred by the Port for purchasing, receiving, unloading, subsequent processing, etc. of such materials.
- (3) In case that the Port cannot provide the needed materials, the Customer will supply such materials at his own expense.

Article 16

Conditions for handling of dangerous goods; transit cargo related to international projects will be subject of individual agreement between the Port and the Customer.

Article 17

The Customers shall specify in the documents submitted to the Port:

1. Parcels with unit weight over 10 tons
2. Voluminous cargoes (over 2 cubic meters per ton)
3. Long length cargoes (over 8 meters in length)
4. In case of dangerous goods: the IMO class of hazardous cargo, specifications, physical and chemical properties, any safety instructions and personal protection required for handling.

Article 18

Correction of ordered service can be accepted only if the termination of requested service is possible, and subject to payment.

Article 19

The costs of fire prevention service, environmental protection, etc. incurred by the Port during loading/discharging operations will be charged additionally for Customer's account.

Article 20

The Port shall be entitled to move/transfer at Customer's expense (without Customer's written approval/confirmation) any cargo consignment from the Port's storage areas (closed/open) in Varna East Port to the Storage Base, in case that such cargo is not shipped from the storage areas within the agreed period (including cargo dwelling for more than 3 months).

V. OBLIGATIONS FOR PAYMENT OF CHARGES

Article 21

- (1) The Port requires 100% advance payment (deposit) of handling and forwarding charges by the Customers, depending on the handling option and any pre-arrangements made between the parties.
- (2) In case of shipment by rail, the Customers shall provide 100% advance payment of due amount to cover the charges pursuant to the Tariffs of Bulgarian State Railways (BDZ) (rail freight, wagon shunting, delays, etc.).
- (3) The advance payment (deposit) shall be made by bank transfer to the Port's bank account at least 24 hours prior to actual commencement of the relevant service.

Article 22

Terms and Conditions and Charges for Services of Port of Varna EAD, effective date: 1 January 2016

Unless otherwise agreed beforehand, the Customers will cover the balance up to the actually due amount after the final completion of cargo handling operations.

Article 23

The Port will prepare, issue and submit to the Customers invoices for rendered services (in compliance with these “Terms & Conditions and Charges for Services of Port of Varna EAD”):

1. on the second working day after completion of service
2. for cargo storage (per ton per month or part thereof; and per square meter per month or part thereof) – on every 5th day of the current month
3. for cargo storage, in case that cargo has remained unshipped for two months of receiving in the Port’s storage (when charged *per ton per day*) – at the end of each calendar month, but not later than the shipment date.

Article 24

Should the Customer has given instructions to the Port for shipment of imported goods by rail, the Port shall remit all due charges to rail operators as included in the B/L (shunting, weighing, washing, delays of wagons etc.) together with the cost of rail B/L to the servicing loading railway station on Customer’s behalf and for Customer’s account, unless the Customer has made direct arrangements with the railway station.

Article 25

Should the Port finds during an inspection that the weight of goods has been incorrectly stated (understated) by the Customer, the main cargo handling services will be charged at triple rate.

Article 26

(1) In case of overdue payment (incl. when the Customer has failed to remit the advance payment), the Port shall require additional coverage in the form of a bank guarantee. Should such guarantee is not provided, the Port will be entitled:

1. to stop receiving new cargo
2. to stop handling of vessel
3. to stop shipment of cargo
4. to detain certain quantity of cargo / number of containers equivalent to the outstanding amount
5. to terminate providing of the respective service
6. to request detention of vessel, in compliance with the Code of Merchant Shipping.

(2) In the event that a port service is terminated by virtue of the preceding Paragraph, the Port will send a written notice to the faulty Customer indicating the exact reasons for taking such measure.

VI. OTHER TERMS AND CONDITIONS FOR CHARGING

Article 27

(1) These “Terms & Conditions and Charges for Services of Port of Varna EAD” shall apply, unless otherwise agreed between the Port and the Customer.

(2) Handling of goods and providing of services not mentioned in these “Terms & Conditions and Charges for Services of Port of Varna EAD” is subject to agreement.

Article 28

- (1) The Customer shall be entitled to make a claim with the Port with respect to improper service or wrong invoicing within 14 calendar days after final completion of the agreed port services and in compliance with the port regulations.
- (2) The procedure for making and settling of claims with respect to accidents or damage and deficiency is described in Appendix 1 hereto.

Article 29

Port of Varna EAD will notify its Customers through their respective forwarders or agents about any changes of terms, conditions and charges for services one month prior to their enforcement.

Article 30

- (1) These “Terms & Conditions and Charges for Services of Port of Varna EAD” have been issued on the basis of Article 1, Paragraph 2, Decree No.8/29.01.1991 of the Council of Ministers; and have been amended by Order No.08/07.01.2014; Order No.19/10.01.2014; Order No. 104/17.02.2014; Order No. 135/17.03.2015 of the Executive Director of Port of Varna EAD, and also by Order No. 611/23.12.2015 and shall be effective as of 01.01.2016.
- (2) Enforcement of these “Terms & Conditions and Charges for Services of Port of Varna EAD” shall supersede the “Terms & Conditions and Charges for Services of Port of Varna EAD” effective as of 01.01.2014 (and any amendments thereto made before 31.12.2015).

TABLE 1. MAIN HANDLING SERVICES
BULK GOODS, LIQUID BULKS, GENERAL CARGO AND CONTAINERS

Item	Type of Cargo	Handling	
		Direct (EUR per ton)	Indirect (EUR per ton)
1	2	3	4
Section I. MAIN HANDLING SERVICES			
A	BULK GOODS		
1	Wheat, maize, barley, rape-seed	3.58	4.79
2	Sunflower, grain cake, soya meal	4.79	5.27
3	Sugar	4.79	
4	Sand, clinker, clay	2.61	3.21
5	Kaolin, bentonite, chamotte, raw gypsum, talc	2.88	3.41
6	Phosphorite	3.06	4.79
7	Apatite	4.57	5.94
8	Ores and ore concentrates	2.37	3.47
9	Coal	1.90	2.76
10	Coke, petro-coke	2.48	3.81
11	Fertilizers	2.92	3.91
12	Rock/sea/technical salt, bitumen, crushed sand, paving blocks, stones, copper slag	2.09	2.85
13	Cement, urea (handling by means of specialized technologic lines)	2.28	
14	Soda ash (handling by means of specialized technologic lines)	2.83	
15	e) Others	to be agreed	
B	LIQUID BULKS (handling by means of specialized technologic lines)		
16	Dichlorethan	5.56	
17	Sulphuric acid, caustic soda	3.36	
18	Liquid urea	2.81	
19	Wine and wine distillate	1.32	
20	Vegetable oil	3.03	
21	Molasses	3.91	
22	Spirit	8.47	
23	Others	to be agreed	
C	GENERAL (UNITIZED) CARGO		
24	Cargo in bags, big bags, slings:		
	a) up to 26 kg	9.56	16.16
	b) over 26 kg and up to 51 kg	8.78	13.00
	c) 500 kg up to 1500 kg (big bags, slings)	4.79	7.02
	e) over 1500 kg	4.11	5.32
25	Cargo in cartons, boxes, wooden cases:		
	a) up to 20 kg	11.74	14.28
	b) over 20 kg and up to 200 kg	9.12	10.99
	c) over 200 kg and up to 1500 kg	8.35	10.35
	d) over 1,500 kg and up to 5,000 kg	6.36	7.90
	e) over 5,000 kg and up to 10,000 kg	5.06	6.03
26	Goods in pallets (EUR per unit)		

Item	Type of Cargo	Handling	
		Direct (EUR per ton)	Indirect (EUR per ton)
1	2	3	4
	a) up to 800 kg	5.75	7.57
	b) over 800 kg up to 1400 kg	4.54	6.36
27	Cargo in bales, bundles, packs	15.00	20.00
28	Cargo in rolls, coils and reels (unit weight up to/over 500 kg) and cargo in barrels and drums (unit weight up to/over 150 kg)		
	a) unit weight up to 500 kg or 150 kg, respectively	8.47	10.65
	b) unit weight over 500 kg or 150 kg, respectively	6.78	9.14
29	Miscellaneous, plant and equipment, metal structures (packed / unpacked)		
	a) up to 500 kg	8.90	10.90
	b) over 500 kg and up to 1,500 kg	5.93	7.26
	c) over 1,500 kg and up to 5,000 kg	5.39	6.48
	d) over 5,000 kg and up to 10,000 kg	4.18	4.91
	e) over 10,000 kg and up to 15,000 kg	6.48	7.81
	f) tyres	12.93	15.51
	g) oil or gas line pipes	8.63	11.36
30	Vehicles and hoist equipment (as goods)		
30.1	Non-selfpropelled vehicles (per ton or part thereof)	13.00	16.04
30.2	Sports & pleasure floating craft, cars (per unit)		
	a) yachts and boats up to 12m, via berth	500	
	b) yachts and boats up to 12m, in case of container (un)stuffing and handling on land	100	
	c) yachts and boats over 12m, via berth	1000	
	d) yachts and boats over 12m, in case of container (un)stuffing and handling on land	200	
	e) cars, jets (container unstuffing)	50	
	f) motorcycles, ATV (container unstuffing)	25	
31	Self-propelled vehicles (loading or discharging)		
	a) trucks, per unit	30.00	
	b) TIR-trucks, trucks with trailers, other machines and hoist equipment, per unit	50.00	
	c) caterpillar-mounted equipment, per unit	80.00	
32	Heavy plant and equipment, floating craft, transport means and other machinery (as per unit weight):		
	a) over 15,000 kg and up to 30,000 kg	12.60	15.75
	b) over 30,000 kg and up to 100,000 kg	14.70	17.85
	c) over 100,000 kg and up to 130,000 kg	18.38	22.31
	d) over 130 tons, by means of 2 port cranes	22.05	26.78
33	Stone blocks (granite, marble), as per unit weight:		
	a) over 10,000 kg up to 15,000 kg	4.87	5.64
	b) over 15,000 kg up to 30,000 kg	5.75	6.65
34	Metals , weight of cargo unit:		
	a) up to 80 kg (incl. track rails, cross-rails, etc.)	8.50	10.70
	b) over 80 kg and up to 250 kg (incl. metal sheets, packs)	6.96	9.14

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	c) over 250 kg and up to 1,000 kg (incl. steel wire, conductors, etc.)	6.78	8.78
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Item	Type of Cargo	Handling	
		Direct (EUR per ton)	Indirect (EUR per ton)
1	2	3	4
	d) for metal sheets, packs, pipes (over 1,000 kg – only for the mentioned types of metal/packing)	5.75	7.57
	e) over 1,000 kg and up to 5,000 kg (incl. steel rolls, metals in stacks, bundles, etc.)	5.45	6.66
	f) over 5,000 kg and up to 10,000 kg (incl. ingots, rolls, metals in stacks, bundles, etc.)	4.42	5.45
	g) over 10,000 kg	3.94	4.78
35	Cast iron (mechanized handling)	6.00	8.47
36	Metal scrap in bulk	7.45	9.87
37	Timber , not processed	5.32	7.02
38	Timber , in bundles/packs	7.02	9.26
39	Other wood material (fire logs in bundles or slings, separation material, etc.)	10.80	13.60
40	Plywood, cardboard, fibreboard , compressed wood and other wood products (in packs or pallets)	6.60	11.50
41	Paper		
	a) rolls up to 1000 kg	8.68	11.40
	b) rolls over 1000 kg	7.00	9.20
	c) bales (loose)	9.20	10.35
42	Cellulose		
	a) bales (loose)	10.80	13.50
	b) packs (4-8 bales each)	8.10	10.35
43	Glass sheets, glassware, chinaware, ceramics, pottery (cases)	12.00	16.80
44	Fresh fruit and vegetables (in cases, cartons)	16.75	19.65
45	Chilled / frozen goods (in cases, boxes, cartons)	13.00	16.90
46	Livestock	15.24	
47	Fodder	17.27	

48	CONTAINERS (EUR per unit)	Container 20'	Container 40'
48.A	Discharging from ship to terminal or loading from terminal to ship		
	-Full container	63.25	72.25
	-Empty container	54.60	63.25
48.B	Discharging from land vehicle to terminal or loading from terminal to land vehicle		
	-Full container	28.05	33.90
	-Empty container	22.15	28.05
48.C	Roll trailers (loading or discharging)	51.10	57.85

Section II. SURCHARGES ON THE RATES IN SECTION I, Columns 3, 4 (per cents)		%
1	Surcharge for fragile goods, as per type of cargo	20%
2	Surcharges for voluminous goods, depending on handling option:	

	a) goods in bags:	
	• 2.0 – 2.4 cubic meters per ton	30%
	• over 2.4 cubic meters per ton	50%
	b) timber, wood products and other general cargoes:	
	• over 3.0 and up to 6.0 cubic meters per ton	20%
	• over 6.0 and up to 10.0 cubic meters per ton	50%
	• over 10.0 cubic meters per ton	100%
3	Handling of dangerous goods (as per IMO classification):	
	a) Explosive (1), Toxic (6.1), Radioactive (7.0) substances	100%
	b) Flammable liquids (3), Substances liable to spontaneous combustion (4.2), Infectious substances (6.2)	75%
	c) Compressed, liquefied, dissolved gases (2), Flammable solids (4.1), Substances which, in contact with water, emit flammable gases (4.3), Oxidizing substances (5.1), Organic peroxides (5.2), Corrosive substances (8.0)	50%
	d) Miscellaneous dangerous goods (9.0)	25%
4	Metals, metal products, timber, equipment, etc. over 8 m in length , depending on handling option:	
	a) over 8 and up to 15 m	25%
	b) over 15 and up to 25 m	50%
	c) over 25 m	100%
5	Surcharges to containers	
5.1	Container handling on conventional vessel	+25%
5.2	Containers requiring special lifting attachments; damaged containers, where the spreader cannot lock automatically; over-high, over-side, over-weight etc. containers	+20%
5.3	Container stowage in under-deck spaces of a conventional vessel	+100%
5.4	Towage of roll trailers by means of port equipment	+50%
5.5	Handling of containers with dangerous cargo, as per IMO class	
	a) IMO class (1), (6.1), (7.0), (3), (4.2), (6.2)	+50%
	b) IMO class (2), (4.1), (4.3), (5.1), (5.2), (8.0), (9)	+20%
5.6	Containers with eccentric center of gravity	+50%

EXPLANATORY NOTES to Table 1

1. When a floating crane is employed for handling of heavy lifts, the relevant rates are subject to 50% discount.
2. Charges in Section I, Items 27, 40, 41, 42, 43, 44, 47 of the table include the due surcharges for voluminous goods.
3. Note for Item 48 of Section I:
 - 3.1 The charges for main handling services also include the technological moves of containers within the container stack.
 - 3.2 In case of direct handling operations, i.e. ship–vehicle or vice versa; and vehicle–vehicle, the relevant charges are subject to 15% discount.
4. In case of ensuring a certain container traffic over Port's berth during the preceding period, the Customers will be entitled to the following discounts from the rates in Items 48A and 48B, Section I, Table 1:

Container Traffic over Berth, TEU			Step	Discount, %
1-year period	6-month period	9-month period		
1200-2400	600-1200	900-1800	1200	3
2401-3600	1201-1800	1801-2700	1200	5
3601-5600	1801-2800	2701-4200	2000	7
5601-8400	2801-4200	4201-6300	2800	9
8401-12,000	4201-6000	6301-9000	3600	11
12,001-16,500	6001-8250	9001-12,370	4500	13
16,501-22,200	8251-11,100	12,371-16,650	5700	15
over 22,200	over 11,100	over 16,650		to be agreed, up to 20%

- 4.1 for the first 6 months of the current year, discount will be offered on the basis of the preceding 1-year period
- 4.2 for the third quarter of the current year, discount will be offered on the basis of the preceding 6-month period
- 4.3 for the final quarter of the current year, discount will be offered on the basis of the preceding 9-month period.
5. The charge under Item 26/Section I of this table shall apply to standard Euro-pallet: a platform intended for storage and transfer of goods which can either be fastened by belts/ropes/straps or wrapped with plastic foil, with dimensions 1.20/0.80m; weight of 15-20kg; load capacity up to 1.4 tons.

TABLE 2. STORAGE OF GOODS

Item	Storage Period (days)	Storage Areas Within the Port		Storage Areas Outside the Port	
		Closed	Open	Closed	Open
1	Cargo storage per day: (EUR per commenced ton per commenced day)				
	a) from the 1 st day to the 15 th day	0.04	0.03	0.03	0.02
	b) from the 1 st day to the 30 th day	0.11	0.06	0.07	0.04
	c) from the 1 st day to the 60 th day	0.18	0.10	0.14	0.07
	d) over 60 days (to be counted from the 1 st day)	0.24	0.12	0.20	0.10
	e) after the 90 th day (for transit goods, to be counted from the 31 st day)	0.28	0.16	0.24	0.13
2	Cargo storage per month: (EUR per commenced ton per commenced 30-day period)	Closed Storage		Open Storage	
		2.80		1.60	
3	Container storage: (EUR per unit per day, to be counted from the 1 st charged day)	20' Full	20' Empty	40' Full	40' Empty
	a) up to 15 days (after free period)	1.08	0.72	1.80	1.44
	b) up to 30 days (after free period)	1.52	0.98	2.52	1.98
	c) over 30 days (after free period)	2.16	1.44	3.60	2.88
	d) reefer containers, to be counted from the 2 nd day of plugging in	24.00		24.00	
4	Storage of empty vehicles: (EUR per unit per day, to be counted from the 1 st charged day)	Closed Storage		Open Storage	
		up to 30 days	over 30 days	up to 30 days	over 30 days
	a) cars, vans	5.00	10.00	2.50	5.00
	b) mini-busses, light trucks (up to 3 tons), jeeps	7.00	14.00	3.50	7.00
	c) trucks (over 3 tons), buses, agriculture or road construction equipment	9.00	18.00	4.50	9.00

EXPLANATORY NOTES to Table 2

- Free storage period is awarded to goods under Items 1, 3 and 4 of the above table as follows:
 - import goods – 5 days free storage
 - import containers – 7 days free storage
 - export goods (incl. containers) – 10 days free storage
 - transit goods (incl. containers declared as transit beforehand) – 30 days free storage.
- The above free storage periods will not apply to:
 - storage of cargo under Item 2 of the table
 - reefer (full) containers
 - IMO classification goods

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- d) perishables, chilled or frozen goods
- e) cargo and containers which are not going over Port's berth in land-sea direction or reverse.
- 3. Free storage period:
 - a) will be counted from receiving of cargo at the Port/storage area
 - b) will become invalid when exceeded (excluding for containers and goods under Item 1-d above).
- 4. Storage charges under Items 1, 3 and 4 of the above table will be calculated for the entire charged storage period as follows:
 - a) from the day following the free storage (under the provisions of the previous paragraph) up to the day of delivery/shipment inclusive
 - b) in case that the above Paragraph 3-b is applied - from the day of receiving of cargo at the Port/storage area up to the day of delivery/shipment inclusive.
- 5. Storage charges under Items 1 and 2 of the above table are subject to surcharge in case of dangerous goods (incl. containers carrying dangerous cargo) at the same rates which apply to the main handling services.
- 6. Cargo which has been transferred from one storage area to another storage area / Storage Base / component port facility will not be granted another free storage period.
- 7. The Port will be entitled to agree that:
 - a) storage of goods on a "per month or part thereof" basis will be calculated "per square meter of used storage area"
 - b) calculation method to be used, the charge to be applied as per above table, and other conditions of storage in each individual case.
- 8. The storage charges for reefer (full) containers include the following services provided by the Port:
 - a) plugging/unplugging
 - b) payment of cost of consumed electric power to the National Electricity Company by the Port
 - c) recording of temperature at the moment of receiving/delivery from/to vessel and providing a copy on request
 - d) daily monitoring of temperature and recording the measurements in the log at every 6 hours (including checking of seals)
 - e) when the agent should be contacted, one telephone call is provided. (On additional request by the agent, more calls can be allowed against payment).
 - f) continuous power supply.

TABLE 3. ADDITIONAL SERVICES

Item	Type of Service	Charge, EUR
1	2	3
I	ADDITIONAL SERVICES	
1	Moving/shifting of cargo on board (% of the rates for direct handling in Table 1):	
	a) in ship's hold/on deck	50%
	b) from one ship's hold to another	100%
	c) from ship to quay and back to ship or from one ship to another ship, through a quay	200%
	d) from ship to another ship, direct transshipment	120%
2	Moving/shifting of cargo within storage area (% of the rates for indirect handling in Table 1)	
	a) inside storage area (mechanized operations)	50%
	b) inside storage area (manual operations), or transfer of cargo from ready made disposable pallets to port pallets	80%
	c) from one store to another store (cost of transportation to be charged in addition)	100%
3	Sorting of cargo (% of rates in Table 1)	
	a) on board (rates for direct handling)	50%
	b) inside storage area, without weighing (rates for indirect handling)	50%
4	Stuffing and binding of bags or cutting and emptying bags into ship's hold – for cereals and oilseeds, (% of rates for direct handling, Table 1)	
	a) without arranging	50%
	b) with arranging	100%
5	Palletizing / unpalletizing of goods (% of rates for indirect handling, Table 1)	50%
6	Lashing:	
6.1	Loose or consolidated cargo units in conventional packing (onboard, inside rail wagon / truck / container)	1.80 per ton
6.2	Vehicles on a specialized vessel, inside container	
	- by means of slings	7.55 per unit
	- firm lashing	12.60 per unit
6.3	Vehicles on non-specialized vessel	15.00 per man-hour
6.4	Lashing/unlashing of containers	
	a) on specialized vessel	7.00 per unit
	b) on non-specialized vessel	13.00 per unit
7	Unlashing:	
	a) goods in conventional packing (onboard, inside rail wagon/ truck/container)	1.50 per ton
	b) vehicles on specialized vessel or inside container – the rates in above Item 6.2 will apply with reduction	-20%
	c) vehicles in non-specialized vessel	15.00 per man-hour
	d) special lashing/unlashing of cargo on board or inside a vehicle	to be agreed
8	Dunnage/covering/uncovering	
8.1	In ship's holds or in wagons (covering the floor with paper, cardboard, polyethylene or placing/removal of separating material)	15.00 per man-hour

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Item	Type of Service	Charge, EUR
1	2	3
8.2	Covering/uncovering with canvas:	
	a) wagons, per unit	3.60
	b) trucks or trailers, per unit	2.75
9	Each opening/closing of ship's holds, per hatch cover	35.00
10	Washing of ship's holds, dry sweeping of holds, painting of ship's cargo compartments (cost of paint to be paid separately by the customer)	15.00 per man-hour
11	Cleaning of ship's cargo compartments, incl. under the hold's floor and between the frames, per sq. meter	0.50
12	Usage of materials to prevent freezing (salt, paper)	
	a) in wagons, per unit	3.60
	b) in trucks or trailers, per unit	2.40
13	Securing of wagon doors, per unit	2.40
14	Sealing of wagons, per unit	3.60
15	Each separate weighing of trucks (full or empty)	
	a) truck without trailer, per unit	1.90
	b) truck with trailer, per unit	2.40
16	Fumigation of wagons, per unit	6.00
17	Distribution of cargo for shipment (as per customer's requirements), per ton	0.40
18	Wrapping of pallets/packs (materials to be provided by the Customer), per pallet	1.50

II	ADDITIONAL SERVICES TO CONTAINERS	EUR per unit	
		20'	40'
19	Container shifting/restow		
	a) on board, in the same bay		
	- full	28.55	32.55
	- empty	24.45	28.55
	b) through berth or on board in different bays		
	- full	95.25	108.85
	- empty	81.65	95.25
20	Terminal operations – operations to containers performed at the Container Terminal (any moving from the container stack to the ground or vice versa) for:		
	<ul style="list-style-type: none"> • customs inspection • sampling • checking of technical condition • sealing / inside lining • checking of seals, container stripping/stuffing, • any necessary moving of container from one stack to another due to discrepancy between vessel/port stated during arrival and vessel/port indicated in the loading order. 		
	a) empty container	11.90	15.25
	b) full container	15.25	18.60
21	Dry cleaning/sweeping of empty containers		9.60
21.1	Dry cleaning of empty reefer containers		14.40
22	Preparing of bay plan, per unit		180.00
23	Covering of open-top container with canvas, per operation		18.00

II	ADDITIONAL SERVICES TO CONTAINERS	EUR per unit	
		20'	40'
24	Container stripping/stuffing operations: from/to container to/from vehicle, cargo transfer from one container to another: the respective rates in Table 1 will apply with reduction		
	a) excise goods		7%
	b) other goods		10%
	c) goods (excluding excise) with unit weight over 10 tons, voluminous/over-size cargo, fragile goods or goods in reefer containers: no reduction will apply		
	d) possibility and conditions for container un/stuffing involving cargo under IMO classification will be subject to separate agreement		

III	SPECIFIC WORKING CONDITIONS	
25	For work performed out of working hours (overtime), incl. public holidays, a surcharge will be levied on the rates for main handling services	100%
26	Downtime	
	a) Standing by of port labour, per man-hour	12.00
	b) Standing by of port labour during overtime, per man-hour	18.00
	c) Standing by of port equipment, per machine-hour	Table 4
	d) Standing by of port labour or equipment during overtime, for reasons other than Port's misconduct and "force majeure":	
	- port labour, per man-hour	18.00
	- port equipment, as per	Table 4
27	Overstaying of vessel at inoperative berth or vessel's delay longer than 2 hours after completion of stevedoring operations will be charged per day or part thereof	450.00

IV	ADMINISTRATIVE AND OTHER SERVICES	Charge, EUR
28	Providing a set of bulletins/statement for ship/cargo operations, per set	1.20
29	Issuing of warehouse receipts and storage certificates, per document	6.00
30	Issuing of weighing note (upon Customer's request), per note	0.40
31	Changing of documents due to transfer of title or in any other case because of the Customer, per operation	20.00
31.1	For any correction made in a confirmed order for varied operations with containers, per container unit	2.00
32	Issuing of permit for a single entry of a Customer to perform operations in port areas, per permit	1.00
33	Issuing of electronic admission card for entering the port areas (incl. initial safety instructions), per card	15.00
34	Giving labour safety instructions to workers/representatives of the Customer under concluded agreement, per course of instructions	20.00
35	Issuing of permit for hot works, including inspection, per document	100.00
36	Admittance of cars to port areas (up to 1 day) for transfer of title or customs clearance, per car	30.00

V	SUPPLY OF POWER, WATER, HEAT, TELEPHONE COMMUNICATIONS, etc.	Ships, EUR	Other Consumers, EUR
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37	Electric power	as per tariff of a licensed service provider	
	a) service charge, per kWh	0.20	
38	Fresh water	as per tariff of a licensed service provider	
	a) service charge, per cubic meter	4.00	0.25
39	Central heating	by calculation	
40	Telephone installation / bridge connection, per user	80.00	25.00
41	Relocation of existing telephone		3.60
42	Telephone calls within the Port, per user per month		7.20
43	Usage of bridge connection, per month		12.00
44	Telephone calls via the Port's automatic exchange	as per tariff of a licensed service provider	
45	Passenger charge, per passenger on cruise ship	5.00	
46	Embarking/disembarking of passengers of ships and boats, cabotage shipping		
	- per passenger - per child under 12	0.50 0.20	

VI	MOORING / UNMOORING (of vessels with gross tonnage GRT)	EUR per operation	
	up to 1000	55.00	
	1001 – 2000	85.00	
	2001 – 3000	110.00	
	3001 – 4000	140.00	
	4001 – 5000	160.00	
	5001 – 6000	180.00	
	6001 – 7000	200.00	
	7001 – 8000	210.00	
	8001 – 9000	220.00	
	9001 – 10,000	230.00	
	over 10,000 per each 1000 GRT or part thereof	35.00	
VII	Posting advertisements in locations at Port of Varna EAD by advertisers	EUR per sq. meter	
	a) busy season (period from May to October incl.)	60.00	
	b) slack season (period from November to April incl.)	30.00	

EXPLANATORY NOTES to Table 3**Section I**

- 1.1 When performing additional operations, the surcharges for voluminous and over-size cargo will apply to each separate operation.

Section II

- 2.1 When providing additional services under Section II of Table 3, in case that container handling is subject to a surcharge as per Section II of Table 1, the same surcharge will apply to the additional services as well.
- 2.2 The rates in Item 24 will apply to goods of normal shape, dimensions and packing. Any over-size goods will be subject to the relevant surcharges in Table 1.
- 2.3 Container stripping/stuffing operations involving dangerous goods or any goods/packing unmentioned in Table 1 will be subject to a separate agreement.

Section III

- 3.1 For services under item 25 of the this table:
- a) the Customer shall place a written request to the Port not later than 10.00 hrs on the working day before the day of requested service
 - b) the relevant charges apply to all those directly involved in the handling process, including dockers, drivers, storage workers, operators and employees working on schedule.

Section V**5.1 Ships**

- a) In case of any repairing works on a vessel while on berth, the ship repairing company will pay the cost of electric power and the service charge at the rates in Column 3 of this table.
- b) When shore power supply is requested, the Customer shall declare the type of requested power supply (1 or 3 phase) and needed capacity (kW).
- c) Consumed electric power shall be measured by means of electric meter (one-rate or three-rate meter) owned by the user.
- d) When the consumed power is not measured by an electric meter, the power consumption will be estimated on the basis of the installed capacity and the hours of operation.
- e) The cost of consumed electric power will be paid at the rates of the respective licensed service provider.
- f) The service charge includes all expenses incurred by the Port to provide normal power supply up to the user's electric meter or up to the property border of user's own electric system.
- g) Services shall be invoiced on the basis of documents issued during service rendering, signed by ship's master or ship's agent.

5.2 Other consumers

- a) The tenants of Port property will pay for consumed electric power, heating, water and used telephone services at the rates applicable to private individuals.
- b) The charge for heating will be calculated on the basis of production and transportation costs; these will vary from month to month, depending on the weather (air temperatures).
- c) The repairing/maintenance costs of electric installations in the leased premises shall be for lessee's own account.
- d) Electric power, heating, water and telephone communications will be provided on a contract basis or upon written request.

Section VI

The vessel shall pay for mooring/unmooring service through its respective agent. The shipowner/agent shall conclude a contract with the Port for this service.

TABLE 4. HIRING OF PORT PLANT

Item	Type and Capacity of Port Plant	Usage, EUR	
I	PLANT AND EQUIPMENT	(per machine-hour or part thereof)	
1	Electric portal crane		
	a) up to 10T	61.00	
	b) over 10T and up to 20T	73.40	
	c) over 20T	122.40	
2	Mobile crane		
	a) capacity up to 10T	19.25	
	b) capacity 10T to 25T	32.15	
	c) capacity 63T	306.00	
	d) capacity 100T	510.00	
3	Forklift trucks		in complex technologic applications
	a) capacity up to 5T	24.00	25.70
	b) capacity over 5T and up to 10T	40.15	91.80
	c) capacity over 10T and up to 28T	56.15	134.65
	d) capacity over 28T	80.30	183.60
4	Bucket loaders for bulk cargoes		
	a) capacity up to 1.6T	32.15	73.45
	b) capacity over 1.6T and up to 6.0T	48.15	79.50
	c) capacity over 6.0T	90.00	
5	Pneumatic machines	80.30	
6	Tractor with one trailer		
	a) capacity up to 10T	32.15	
	b) capacity over 10T	40.15	
7	Trailers		
	a) up to 12T	6.45	
	b) over 12T	14.50	
8	Small front loader with a brush, 1.6T	35.00	
9	Reachstacker for container handling, 45/46T	110.00	
10	Man-lift (lifting height 14m, capacity 200kg)	32.10	
11	Road roller (rolling width 650mm, weight 696kg)	30.60	
12	Handheld equipment	per hour of operation	
	a) 'Husqvarna' saw	7.65	
	b) 'Cobra' cutter	15.30	
	c) 'Stihl' chainsaw for asphalt cutting	15.30	
	d) Grass mower 'Stihl'	15.30	
	e) 'Hilti'	15.30	
	f) Hammer drills	23.00	
II	TRUCKS AND VEHICLES (EUR per km)		
1	Passenger vehicles		
	a) up to 20 passengers	0.96	
	b) over 20 passengers	1.60	

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Item	Type and Capacity of Port Plant	Usage, EUR
2	Dumping trucks	
	a) capacity over 10T (Kamaz)	2.35
3	Flat cars	
	a) capacity over 10T and up to 25T	1.60
	b) capacity over 25T	2.35
	c) with a trailer	plus 50% of charge as per (a-b)

EXPLANATORY NOTES to Table 4

1. The table applies when the above equipment is used for additional services not included in the normal technologic process, upon prior written request.
2. When hiring equipment as per Items 2, 3 and 4, Section I, the time of operation will be counted from the time of arrival on site up to the time of leaving the site.
3. The charges in the above table include using of Port's drivers.
4. The charges for truck hiring as per Section II include the fuel used for traveling of the truck.
5. Standing-by of hired trucks as per Section II for period longer than one hour will incur additional charge of EUR 0.26 per minute.

TABLE 5. SERVICES TO SPORTS & PLEASURE BOATS

LOA (m)	Daily, EUR	Weekly, EUR	Monthly, EUR
SECTION I. Sports & Pleasure Boats Staying at Port of Varna , in waters			
7	5.00	30.00	100.00
8	5.00	35.00	120.00
9	6.00	40.00	135.00
10	7.00	45.00	155.00
11	8.00	50.00	175.00
12	9.00	55.00	190.00
13	10.00	60.00	210.00
14	10.00	65.00	230.00
15	11.00	70.00	250.00
16	12.00	75.00	265.00
17	13.00	80.00	285.00
18	14.00	85.00	300.00
19	15.00	90.00	320.00
20	15.00	95.00	340.00
21	16.00	100.00	355.00
22	17.00	105.00	375.00
23	18.00	110.00	390.00
24	19.00	115.00	410.00
25	20.00	120.00	425.00
over 25 per each extra meter	3.00	45.00	80.00
SECTION II. Lifting, Unlifting, Docking of Sports & Pleasure Boats			
LOA (m)	Lifting/Unlifting, EUR	Docking Daily, EUR	Docking Monthly, EUR
7	20.00	2.00	60.00
8	20.00	2.00	70.00
9	20.00	3.00	80.00
10	20.00	3.00	95.00
11	300.00	3.00	105.00
12	300.00	4.00	115.00
13	300.00	4.00	125.00
14	300.00	5.00	135.00
15	300.00	5.00	150.00
over 15 per each extra meter	20.00	2.00	15.00

SECTION III. Other Services Provided to Sports & Pleasure Boats		
1	Electric power	
	a) supply	as per tariff of a licensed service provider
	b) service charge	0.05 per kWh
2	Checking and charging of battery	6.00
3	Fresh water	
	a) supply	as per tariff of a licensed service provider
	a) service charge	4.00 per cubic meter
4	Arrangements for border control to boat which has not hired a ship agent (incl. veterinary inspection)	20.00
5	Lifting / unlifting of sports boats to/from the concrete slipway within the port's marina, per operation	5.00

EXPLANATORY NOTES to Table 5

1. No loading or discharging operations are permitted in the area designated for sports & pleasure boats.
2. When negotiating services under Section I and Section II for a period longer than one month, the due charge will be based on the rates in Columns 2, 3 and 4 of Section I and rates in Columns 3 and 4 of Section II of the above table.
3. The following free services are available: 24-hour traffic control; daily weather forecast; 24-hour security service; 24-hour standing-by for berthing and unlifting; WC and shower.
4. Notes to Section I of the above table:
 - a) Boats with LOA exceeding 25 m will be charged in addition per each extra meter or part thereof at the rates given in the respective row of the table.
 - b) Vessel's LOA should also include the bow/stern attachments (ex. bowsprit, bathing grate, etc.)
5. The multi-hull vessels will be charged 75% of the above rates multiplied by the number of hulls.
6. The rates in Section II shall also apply to boats standing on a slipway in other areas of Port of Varna EAD.
7. Any services not mentioned in this table will be charged by agreement.

TABLE 6. HIRING OF PORT'S GEAR

Item	Type of Gear	Capacity / Size	Charge per day or part thereof, EUR
1	Tipping bucket, 2.8 cub.m	2000 up to 5000kg	60
2	Tipping bucket, 5.6 cub.m	5000kg	80
3	Tipping bucket, 8.7 cub.m	8000kg	100
4	Tipping bucket, 16 cub.m	10,000kg	130
5	Attachment for tripping bucket 16.5 cub.m		50
6	Lifting attachment for out-of-gauge	3 tons	60
7	Webbing ring polyester L 5m	8 tons	15
8	Webbing ring polyester L 6m	15 tons	15
9	Webbing sling polyester L 8m	8 tons	20
10	Webbing sling polyester L 10m	8 tons	20
11	Webbing endless polyester	20 tons	80
12	Webbing endless polyester	30 tons	110
13	Webbing endless polyester	50 tons	120
14	Single suspender	3000kg	20
15	Twin suspender	5000kg	30
16	Shackle, bolt and nut Omega	13.50t and 17t	15/unit
17	Shackle WLL, bolt and nut Omega	25 tons	20/unit
18	Shackle WLL, bolt and nut Omega	55 tons	100
19	Shackle WLL, bolt and nut, straight	55t and 85t	100
20	Hydraulic carriage	2000kg	40
21	Container lifting attachments (auxiliary, not intended for loading/discharging)	20' / 40'	40
22	Beam L 12m	100 tons	300
23	Beam L 8m	200 tons	500
24	Fence booms, per meter per hour or part thereof		0.50
25	Using of gear unmentioned herein shall be charged by agreement		

EXPLANATORY NOTES to Table 6

1. This table applies when the above gear is used for additional services beyond the normal technologic process, upon prior written request.
2. Gear shall be received and returned by the Customer on the basis of a bilateral report signed by both parties.
3. Any possible damage to the hired gear or destruction or making it inadequate to function caused by the Customer during usage of such gear shall be charged to Customer's account.
4. Within 2 working days of the possible damage (as described above), the two parties will agree in writing about the damage and the method of restoring the gear to the shape in which such gear had been hired. In case of any dispute about this agreement, the parties will seek to settle it amicably, and should this proves impossible, the parties shall claim their rights in a legal process.
5. Following usage of the gear, the parties shall confirm in a bilateral report the total time of usage by the Customer, subject to the above provisions.
6. The requested gear shall be received and returned at Customer's expense.
7. The Port shall not be liable for any accidents or injures which have occurred during operation of Port's gear while hired by the Customer.

8. Contamination to fence booms (resulting in inadequacy for further use, as found by the authorized authorities/bodies) or destruction of fence booms shall be charged at EUR100 per meter of length.

APPENDIX I

MAKING AND SETTLING OF CLAIMS

1. Any claims relevant to execution of a contract with respect to operations, organization of technologic process or technical service shall be made in writing either by fax at: 052 632953 or by e-mail at: headoffice@port-varna.bg, with a copy respectively to:
 - Varna East (office@east.port-varna.bg) or
 - Varna West (office@west.port-varna.bg).
2. Any claims relevant to execution of a contract with respect to accidents or damages shall be made in writing either by fax at: 052 632953 or by e-mail at: headoffice@port-varna.bg, with a copy to the General Average Officer (e-mail: claims@port-varna.bg) immediately after finding out such accident or damage, but not later than 4 (four) hours of the event.
3. In case that any accident, damage or deficiency is found by the Customer, the Customer shall notify the Port without delay in accordance with Item 2.
4. The Customer agrees that no damages will be claimed with the Port in case of minor events (damages less than BGN 200), in view of the good business relationship and the insignificance of the damage.
5. Without prejudice to Item 4, when making a claim, the Customer shall present full set of documentation to ascertain the relevant event, after having properly fulfilled the above Item 2:
 - 5.1. Description of the event: date, time, No. of General Average Act or Notice Receipt duly issued by Port's officials
 - 5.2. Photos
 - 5.3. Copy of correspondence with any aggrieved parties (if any)
 - 5.4. Contact person, correspondence address and telephone number.
6. Claims which do not contain the documents listed in Item 5, will be denied primarily, due to lack of documentation proving such event on Port's territory.
7. In case of claims which have been made within the above time limits, but do not allow inspection by Port's representatives (as to ships – after ship's departure; or as to goods or containers – after shipment of such goods or containers), such claims will be denied secondarily due to impossibility for bilateral recording and proving of the event.
8. In case of claims which have been made within the above time limits, but do not allow inspection by Port's representatives due to objective impossibility (ex. during ship sailing, or during goods shipment and leaving Port's territory), the Customer is required to submit a report issued by an independent survey organization and supported by photo evidence when making such claim.

**PORT OF VARNA EAD
CONTACT DETAILS**

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e-mail: headoffice@port-varna.bg

Web-site: www.port-varna.bg

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Secretary				
Operations Director	69 22 33			
Technical Director	69 22 30			
Financial Director	69 24 02			
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Port of Varna East				
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Manager of Operations Dept.	69 25 13	69 23 01	operative@port-varna.bg	
Deputy Manager of Operations Dept.	69 21 92			
Shift Foreman, Operations Dept.	69 23 00	69 23 01		
Manager of Storage&Forwarding Department	69 25 39		ehristov@port-varna.bg	
Merchandisers, Imports	69 25 40			
Merchandisers, Exports	69 25 44 69 25 45			
Manager of Port Infrastructure Maintenance Dept.	69 24 24		pdimitrov@port-varna.bg	
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Manager of Mechanic Department	69 22 20			
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Storage Base Manager	80 15 84	75 00 53	gyordanova@port-varna.bg	
Port of Varna West				

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Shift Foreman, Operations Dept.	69 33 00		
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Manager of Storage&Forwarding Department	69 33 34		plamen.ivanov@west.port-varna.bg
Merchandisers	60 34 30		
Manager of Port Infrastructure Maintenance Dept.	69 32 12		nikolay.kovchazov@west.port-varna.bg
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Manager of Mechanic Department	69 32 04		